

UTILITY POWERTECH LIMITED

(A JV of Reliance Infrastructure and NTPC Ltd.)

APPLICATION FOR REGISTRATION OF CONTRACTOR

- Name of the Organization/Contractor** :
- Name of the Key Person & Designation** :
- Nature of Business** :
- Full Address & mobile/Telephone/Fax No.** :
- Details of registration with other organizations** :
- Constitution of Firm Name** : **Limited / Pvt. Limited / Partnership / Proprietary**
- Name of Proprietor / Partner** :
- Name (s) of Banker** :
- Category of Registration** : Please Indicate by marking (✓) against the categories / Sub Categories of Jobs for Registration as detailed in schedule-B
- Financial Value of Package which the Firm can execute (In Rupees)** :
- Upto Two Lakh
 - Upto Five Lakh
 - Upto Ten Lakh
 - Upto Twenty Lakh
 - Upto Thirty Lakh
 - Upto Forty Lakh
 - Upto Fifty Lakh
 - Upto Sixty Lakh
 - Upto Eighty Lakh
 - Upto Hundred Lakh
 - Upto Hundred Fifty Lakh
 - Upto Two Hundred Lakh
 - Upto Two Hundred Fifty Lakh
 - Upto Three Hundred Lakh
 - Upto Four Hundred Lakh
 - Upto Five Hundred Lakh

Please Indicate below by marking (✓) against the sites of the Eastern Region (ER) in which the vendor wants to get registered:

Extra registration fees will not be charged, if the agency wants to get registered themselves in more than one UPL site of Eastern Region

- Barh
- Bongaigaon
- Bokaro-BPSCL
- Dulanga
- Nabinagar NPGCL
- Nabinagar(BRBCL)
- Rourkela
- Durgapur
- Talcher (TSTPS)
- Farakka
- Talcher (TTPS)
- Hazaribagh / North Karanpura
- Kanti
- Kahalgaon
- Rammam
- Patratu

Eligibility Criteria / Screening of Application : Annexure-I

Experience of the firm : Please furnish the details of the Turnover and works Executed as per Annexure-II & III

Summary of General Particulars : Annexure-IV

Performance Details : Annexure-V

Copies of Documents to be enclosed with application : Annexure-VI

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List of various Categories of jobs

Category-A: Civil Construction /Maintenance Group:

- (MC-1) Civil Maintenance works in Plant & Township
- (MC-2) Painting works in Plant and Township Buildings
- (MC-3) Maintenance of water supply system
- (MC-4) Fly Ash Bricks Manufacturing & silo operation
- (MC-5) Construction of civil works like building and high rise building.
- (MC-6) Construction of road including bitumen carpeting and Construction of bridges & culverts.
- (MC-7) Fabrication works at heights /Steel Fabrication and erection job.

Category- (B): Mechanical:

- (MM-1) Mechanical Maintenance of Power Plants (Thermal, Gas and Hydro)
- (MM-2) Maintenance of Air Conditioning System / Cooling Appliances / Ventilation System / Water Cooler etc
- (MM-3) Insulation work
- (MM-4) Overhauling / Maintenance work of Coal Handling Plants
- (MM-5) Maintenance of Ash Handling Plants / Ash slurry Pipe Lines
- (MM-6) MGR Track maintenance, S&T services for Railways

Category (C) Electrical & Control & Instrumentation:

- (ME-1) Erection, Testing, Commissioning /Operation / Maintenance of 400 KV /220 KV /132 KV Switch-yards/ grade Transformers / associated electrical equipments.
- (ME-2) Overhauling / Maintenance of Generator & Auxiliaries
- (ME-3) Erection/, Testing,/ Commissioning / Overhauling / Maintenance of 3.3 KV upto 33 KV/ Switch gears and Motors, LT MCCs/ Transformers and associated equipments/ distribution network.
- (ME-4) Operation/ Maintenance of Power Plant/Township / Industrial Lighting system (Jointing & Connecting of HT / LT Cables)
- (ME-5) HT/LT Motor rewinding Works
- (ME-6) Maintenance of Electric / Pneumatic Actuators, Operation and Maintenance of Telephone Lines/Cables/ Control & Instrumentation

(ME-7) Lift / Elevator Servicing

Category (D) Residual Life Assessment studies:

(RL-1) Residual Life Assessment Study for Boiler, Turbine, Generator & their Auxiliaries & Balance of Plant/Non-Destructive Testing

Category (E) Miscellaneous Works:

(MW-1) Cutting / disposal of grass / vegetation

(MW-2) Horticulture Works.

(MW-3) House Keeping / Up keeping/ Equipment Cleaning/ Sanitation work of Power plant/Township/Commercial Complexes etc.

(MW-4) Material Handling

(MW-5) Metal / Foreign material removal from running conveyor belt

(MW-6) Coal Unloading from Railway Wagon/cleaning along tracks.

(MW-7) Pesticide works

(MW-8) Chemical dosing / Coal Sampling

(MW-9) Fire Protection & Safety works

(MW-10) Erection/ Commissioning / Operation/ Maintenance of Solar System

(MW- 11) Operation & Maintenance of Dragger system.

(MW- 12) CW Duct Cleaning / Painting.

Category (F) Manpower Supply Group:

(MS-1) Deployment of Unskilled/ Semi Skilled/ Skilled manpower.

(MS-2) Deployment of Engineers/ Doctors / Nurses / Paramedical staff/Heavy duty equipment operator, Supervisors/ Data Entry Operators/ Ex BHEL/ Ex- Railway Employees (Loco Drivers, Station Master etc.)

Note: Please indicate by marking tick (√) against the categories / sub-Categories of Jobs under the column “Categories of Registration” in schedule-B

**Signature of Contractor /Authorized
representative of Company with Company Seal**

ELIGIBILITY CRITERIA FOR REGISTRATION OF CONTRACTOR / VENDOR

Preliminary screening of application would be undertaken by UPL with reference to the information provided in the prescribed formats.

1. Technical capability
2. Financial capability
3. Number / volume of orders executed in other organizations.

For Registration of a vendor following QR criteria shall be applicable:

- a. The average annual financial turnover of the vendor during the last three financial year ending 31st March 2017 i.e. 2014-15, 2015-16 and 2016-17 should not be less than 30% of financial value for which Registration is sought (Refer Annexure-III).
- b. Vendor should have successfully completed / executed similar work(s) during the period from 31.08.2010 to 30.09.2017 and either of the following:
 - i.) In case of single contract of similar work completed / executed value not less than 80% of Financial Value.

OR
 - ii) In case of two contracts of similar works, completed / executed value not less than 50% of Financial Value each.

OR
 - iii) In case of three contracts of similar works, completed/ executed value not less than 40% of Financial Value each.
- c.) Vendor should have independent valid PF Code Number.
- d.) Vendor should have Permanent Account Number (PAN).
- e.) Bidder should have Goods & Services Tax Registration Number.
- f.) Bidder should have ESIC Registration Number (Wherever applicable).
- g.) Electrical License, Pesticide License, other licenses as the case may be applicable.

Vendors will be registered for a specified category and for specified contract value, e.g., Civil /Electrical /Mechanical /Housekeeping /Manpower supply / Horticulture /Hospital services and Miscellaneous services etc., and accordingly similar work would mean the work pertaining to various category / sub-category (refer schedule-B) for which Registration is being sought.

Note:

1. Vendors / Contractors may please refer / fill up Annexure-III regarding details of Work Experience/ Qualification Date
2. Any information / data furnished by the applicant found to be incorrect or false or misleading at any point of time would render him liable to be debarred from the enlistment / Tendering / taking up of work in UPL.
3. In case of Running contract, the executed value shall be considered upto 30.09.2



UTILITY POWERTECH LIMITED

REGISTRATION OF CONTRACTORS

Copies of following documents to be enclosed with the Application form.

1. Article of Association / Memorandum of Association / Partnership Deed / Registration of the firm.
2. Electrical Contractor License / Boiler Inspector License / or any other license as applicable.
3. Provident Fund Registration Letter.
4. Goods & Services Tax Registration
5. Permanent Account Number (PAN).
6. Balance Sheet and Profit & Loss A/c for the last three years ending 31st march 2017 i.e. 2014-15, 2015-16 & 2016-17
7. Annexure I to VI duly fill in with signatures and seal of the Company.
8. The applicant would give declaration that they have not been suspended or banned by any UPL Site Client / PSUs / Government Organization/No Suspension certificate.

Please note that all the applicable documents must be submitted along with the application.

UPL may reject Application/s received without assigning any reason thereof, if any of the copies of above documents are not attached.

Further UPL reserves the right to include other suggested vendors from clients and UPL's registered vendors of other region in various bidding/tendering. In order to increase the competition in bidding, UPL may also go for press advertisement(s) for a specific job/ assignment.

For & on behalf of UPL

Sr. Manager (C&M-HO)

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UPL House' W-24, Sector-11 Noida-201301,U.P
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Contact Person: Sr. Manager(C&M)
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Ph.-0120-7173977/ 9868649477

Note:-

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