

UTILITY POWERTECH LIMITED

(A Joint venture of NTPC & Reliance Infrastructure)

Notice for e-Tendering

Utility Powertech Limited is switching over to e-tendering portal (<https://www.tenderwizard.com/UPL>). Utility Powertech Limited, HO-Noida invites e-tenders from the eligible experienced vendors who have successfully executed the similar job and who fulfill the qualifying requirements as stipulated below for the works.

Sl. No.	Name of Work	Estimated Cost (₹.)	Earnest Money (₹.)	Submission of e-Tender document (Date/Time)	BOD (Tech. Bid)	Contract Period
					BOD (Price Bid)	
1.0	Job of providing services of maintaining horticulture jobs including tools & tackles at NTPC EOC, Township, PMI-Noida and NTPC-scope office, NTPC House Niti Bagh and Maharani Bagh, New Delhi and NTPC-Netra Greater Noida for a period of 12 months.	1,07,87,995/-	2,15,800/-	27/11/2018 upto 2.30 P.M.	27/11/2018 3:00 PM	12 months from the date of start

- **Tender document cost (Non refundable): ₹. 1,344/- of the NIT (inclusive of GST) in the form of Demand Draft/Banker's cheque only shall be paid in favour of Utility Powertech Limited payable at Noida. Tender document cost and EMD are exempted for NSIC/MSE's registered vendors (only D or E Service Category).**
- **Period of Online sale of Bid document : 08/11/2018 to 23/11/2018.**

The **PRE-QUALIFYING REQUIREMENTS (PQR)** regarding tender for online bid submission are given on <https://www.tenderwizard.com/UPL> and <http://www.utilitypowertech.org/>.

For participation in tender of Utility Powertech Limited, the vendors shall enroll themselves on the e-tendering portal (<https://www.tenderwizard.com/UPL>) For enrolment, bidder has to click on the link "Register with us", to create their login ID and password. Bidder has to register Digital Signature Certificate (Signing certificate) of class III also. Any further information needed is available in "User Manual" of M/S ITI Ltd. (Tenderwizard)

For any Help/ Queries regarding online tendering, you may contact M/S ITI official:

Mr. Nagendra singh (9870393812), Mr. Mayank singh (8800115628)

For any tender related queries at UPL official end, you may contact:

1) Sh. Prabodh Agarwal, Sr. Manager(C&M), Phone No: 0120-7173977

2) Sh. S.K. Kapoor, AGM(C&M), Phone No: 0120-7173958



Utility Powertech Ltd.

'UPL House' W-24, Sector-11, Noida-201301, U.P.,
Ph. 0120-7173900, Fax. No. 0120-2531097, 7173964

E-mail: uplpowertech@gmail.com, Website: www.utilitypowertech.org
CIN: U45207MH1995PLC094719

NIT No.: UPL/HO/C&M/Hort. work/1072

Date: 06/11/2018

Work Name: "Job of providing services of maintaining horticulture jobs including tools & tackles at NTPC EOC, Township, PMI-Noida and NTPC-scope office, NTPC House Niti Bagh and Maharani Bagh, New Delhi and NTPC-Netra Greater Noida for a period of 12 months."

The Qualifying Requirements for subject work shall be as following:

1. The Bidder has to submit EMD of value ₹. 2,15,800/-.
2. The average annual financial turnover of the bidder during the last three years ending 31st March of the previous financial year should be at least ₹. 32.36 Lacs.
3. Bidder should have successfully completed / executed Horticultural work (s) during the last seven years ending last day of month previous to the one in which applications were invited, either of the following:
 - a) In case of single Horticultural Work Contract completed / executed value not less than ₹. 86.30 Lacs i.e. 80% of Estimated Cost.
OR
 - b) In case of two Horticultural Work Contracts completed / executed value not less than ₹. 53.94 Lacs each i.e. 50% of Estimated Cost.
OR
 - c) In case of three Horticultural Work Contracts completed / executed value not less than ₹. 43.15 Lacs each i.e. 40% of Estimated Cost .
4. Bidder should have independent valid PF Code and ESI registration number.
5. Bidder should have Permanent Account Number (PAN).
6. Bidder should have GST Registration in the State where work is to be executed.

The bidders have to upload the documents in supports of qualifying requirements of the tender as mentioned above.

Sr. Manager(C&M)

Signature of Bidder



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INFORMATION OF TENDER OPENING DATE, TIME & EMD AMOUNT.

Name of Work: "Job of providing services of maintaining horticulture jobs including tools & tackles at NTPC EOC, Township, PMI-Noida and NTPC-scope office, NTPC House Niti Bagh and Maharani Bagh, New Delhi and NTPC-Netra Greater Noida for a period of 12 months."

Due Date & Time of submission of Bids	: 27/11/2018 upto 2.30 P.M.
Due Date & Time of Bid opening	: 27/11/2018 on 3.00 P.M.
Estimated Cost	: ₹. 1,07,87,995/-
Earnest Money	: ₹. 2,15,800/- / Exempted for MSEs Vendors
Tender Processing Fee	: ₹. 7670/- (Payable to ITI Ltd)
Completion period	: 12 Months.

UPL takes no responsibility for delay, loss or non-submission of Tender Documents through online tender procedure and reserves the right to reject / split any or all Tenders without assigning any reason thereof.

Bidder should submit complete bid. Bidders not to be allowed to take any deviation to the provision of bid documents.

Bidder must quote rate of each & every individual item.

Bidder must submit the declaration in the letter head of the firm" that their firm has not been banned/suspended/blacklisted by any organization in the last three years.

Remarks:

- (A) It is presumed that bidder has seen the site, site conditions, market condition etc. for availability of manpower, accommodation etc., before quoting his /their rates. No claim will be entertained afterwards on this account.
- (B) Tender with-out Earnest Money Deposit in acceptable form is liable to be rejected. EMD other than the forms as mentioned in clause No. 10 of "Instructions to Bidder / Tender Conditions " shall not be accepted. EMD is exempted for MSE's Vendors.
- (C) Copy of Labour license wherever applicable has to be submitted in the office of Officer-in-charge as requirement of statutory compliance with copy to HOD(C&M).
- (D) Agency has to ensure that UPL's GSTIN: 09AAACU3458P3ZN is mentioned on invoice to take input credit. Copy of UPL's GST Certificate of Provisional Registration is enclosed herewith. Agency has to submit their GST registration no. certificate copy.
- (E) Bids of only those bidders who shall submit their GST registration no., No suspension certificate, Letter of undertaking shall be opened.
All participating agencies should have ESIC registration number valid on the date of bid opening as well as on the date of start of work.



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In case, bidder is not having ESIC registration at the time of bid participation, then bidder must submit an undertaking in respect of ESIC registration that bidder shall obtain the ESIC registration and submit the same before placement of award.

- (F) If any bidder (including MSE's vendors) fails to accept the award of contract in that case an action for suspension of business is to be taken against him.
- (G) All the bidders shall submit a self-declaration on GST compliance which shall be a pre-requisite for opening of both bids.

The letter of undertaking" is required on non-judicial stamp paper of appropriate value on UPL prescribed format.

The format of letter of undertaking is attached with the instruction to bidder.

The declaration proforma, tender proposal proforma & No suspension certificate proforma is also attached with the instruction to bidder.

Each Bidder shall submit in Original (physical form) the EMD , Letter of undertaking, No suspension certificate , Declaration & Tender proposal before due date(BOD) for submission of Techno - Commercial Part , at the address mentioned below,

Utility Powertech Limited

(A JV of NTPC Ltd. & Reliance Infrastructure Ltd.)

Head Office: 'UPL House', W-24, Sector-11, Noida-201301

UPL shall not be liable for loss/non-receipt/late receipt of above documents in postal transit.

If above documents do not reach at the above mentioned UPL-Head office address ,before due date of techno commercial part, then their bid will not be considered.

MSE (Micro & Small Enterprises)/NSIC : The following Exemptions will be provided to MSEs/NSIC vendors (Only D&E, Service Category).

- 1) Earnest money Deposit will be exempted.
- 2) Tender document will be issued free of cost.

"If Any Bidder (Including MSEs vendors) fails to accept the award of contract in that case an action for suspension of business shall be taken against him".

Address:-

Utility Powertech Limited,

Head Office : 'UPL House', W-24, Sector-11, Noida-201301.

Email:Prabodh@uplmail.com; vipulsharma@uplmail.com

Contact Persons:

- 1) Sh. Prabodh Agarwal, Sr. Manager(C&M),Phone No:0120-7173977/9868649477**
- 2) Sh. Vipul Sharma, Sr. Engineer(C&M), Phone No:0120-7173974/9810474152**

(Prabodh Kumar Agrawal)

Sr. Manager(C&M)

Corporate Office: UPL House, W-24, Sector-11, Noida (U. P.) – 201 301

Regd. Off.: H-Block, 1st Floor, Dhirubhai Ambani Knowledge City, Thane Belapur Road, Navi Mumbai- 400710, Maharashtra