



UTILITY POWERTECH LIMITED

Utility Powertech Limited
NTPC Township Jamthal, P.O. Jamthal
Distt. Bilaspur, Himachal Pradesh-174036
Tele Fax – 01978-283194

Application Form

For

Registration of Contractors

Head Office

UTILITY POWERTECH LIMITED
(A JV of Reliance Infrastructure Ltd. & NTPC Ltd.)
“UPL House”
W-24, Sector-11,
Noida-201 301

Board Numbers 91-120-7173900
Fax Numbers 91-120-2531097
Web Site - www.utilitypowertech.org
E-mail - uplpowertech@gmail.com



Utility Powertech Limited
(A Joint Venture of Reliance Infrastructure Ltd. and NTPC Ltd.)

Date:- 07.11.2014.

Ref. UPL/KOLDAM/REG./2014

Registration of Contractors / Vendors

Utility Powertech Limited invites applications from experienced contractors for enlistment of works in the area of Civil, Electrical & Mechanical Maintenance, Residual Life Assessment, Upkeep of area maintenance at plant & township, Hospital & Miscellaneous Services etc. of NTPC plants and other plants. Documents can be obtained on payment of ` 342/- through Demand Draft / Banker's Cheque drawn in favour of Utility Powertech Ltd. Issue of application will be from 07.11.2014 to 06.12.2014 from the following address:

**Resident Manager
Utility Powertech Limited
NTPC township Jamthal, P.O. Jamthal
Distt. Bilaspur, (H.P.)-174036
Tele-Fax No:- 01978-283194**

**Note:- Details regarding Enlistment of Vendors / Contractors are also available at UPL
website:- www.utilitypowertech.org**

Ref. No.: UPL/KD/Enlistment/2014-2015

Date:-

M/s

.....
.....
.....

Sub: Application for Registration of Contractors / Vendors in Utility Powertech Ltd. (UPL), site Koldam for various assignments for Power Projects.

Dear Sir,

- 1.0 With reference to your letter dated _____, we are issuing herewith one set of Registration Documents for Registration of Contractors / Vendor for UPL site, Koldam.
- 2.0 The Eligibility Criteria for Registration of Contractors / Vendor for various categories of works have been brought out in **Annexure-I**. Agencies interested to apply are required to necessarily meet the specified eligibility criteria.
- 3.0 Further, you are requested to examine these eligibility criteria carefully and fill up the information / Details as asked in the Questionnaire(S) legibly. All the pages of the Application for Registration and associated documents shall be signed and stamped using company seal.
- 4.0 In case you require any clarifications to the Registration Documents, you may request in writing at the address mentioned in para 7.0 below on or before **15.12.2014**. Any request for clarification received after **15.12.2014** will not be entertained. The clarifications given under the signature of Resident Manager / Resident Executive / Site In-Charge only shall be considered as valid clarification & clarifications by any other person verbally or in writing shall not be binding on UPL. Applicants are advised to refrain from contacting by any means, the Employer and/or his employees/representatives on matters related to the Registration under consideration.
- 5.0 If necessary RM/UPL will obtain clarifications on the application for enlistment by requesting for such clarifications in writing or through personal contacts as may be necessary.
- 6.0 In order to process the registration we request you to furnish registration fee of ` 1000/- (` One Thousand Only) by DD drawn in favour of "Utility Powertech Limited" payable at **State Bank of India, Harnoda, Distt. Bilaspur (H.P.)**.
- 7.0 The Application for Registration duly filled in along with the relevant Documents /Certificates shall be bound and submitted in four copies (1 Original+3 copies). The aforesaid Application for Enlistment shall be received up to **20.12.2014** till **11.00** hrs and shall be submitted at the address given below:

Resident Manager, UPL
NTPC Township Jamthal, P.O. Jamthal
Distt. Bilaspur, Himachal Pradesh-174036
Tele Fax – 01978-283194

Thanking you,

Yours Sincerely

(P. P. Rai)
Resident Manager

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1.0 DISCLAIMER:

UPL reserves the right not to proceed further, to change the process or procedure to be applied. It also reserves the right to decline to discuss further with any Applicant applying for Registration.

2.0 INTRODUCTION:

Our Company, **Utility Powertech Limited (UPL), Certified ISO 9001:2000**, is a 50:50 joint venture of **NTPC Ltd.**, a Govt. of India owned MAHARATNA Company and the largest Power Utility in the country and **Reliance Infrastructure Limited** a fully integrated company in the power sector. UPL has been established to offer specialized services in the field of Construction of Power Plants / Infrastructure Projects and Operations and Maintenance of power plants and other utilities. Utility Powertech Ltd. has earned credentials to provide a wide gamut of services in the Power / Infrastructure Sector.

3.0 SCOPE OF SERVICES:

Broad scope of UPL Services are as under:

Operation & Maintenance Services Undertaken in Power Plants:-

- ✓ AMC for Boiler pressure parts
- ✓ Remnant Life Assessment (RLA) / Life Extension (LE)
- ✓ AMC for Ash Handling Plant
- ✓ Annual Overhauling of Boiler Rotary parts
- ✓ AMC for Milling system
- ✓ Misc. Maintenance work for Ash Slurry System
- ✓ Capital Repairs
- ✓ Overhauling of Boilers and Auxiliaries
- ✓ Monitoring & Co-ordination of AHP Equipment
- ✓ Overhauling for Main Heater & Secondary Pre-heater
- ✓ Track Maintenance works
- ✓ Under water services for Pump house
- ✓ Township housekeeping, civil & electrical maintenance
- ✓ Ash evacuation, De-ashing of Bottom Ash,
- ✓ Material handling
- ✓ Station Lighting jobs
- ✓ Up-keeping of plant area, civil & electrical maintenance
- ✓ Hospital services
- ✓ Manpower Deployment
- ✓ Electrical Maintenance and C&I Maintenance
- ✓ Miscellaneous services

4.0 INFORMATION REQUIRED AS PART OF APPLICATION FOR ENLISTMENT

4.1 Applicants are required to submit the information as mentioned below along with their supporting Documents / Certificates in the attached formats.

5.0 INSTRUCTIONS TO THE APPLICANTS

5.1 The Application for Registration shall be submitted in a sealed envelope and shall be marked as Application for Registration of Contractors / Vendors.

- 5.2 All costs incurred by Applicant for preparing and submitting the Application for Registration, in providing clarification or any other expenses whatsoever shall be borne by Applicants themselves.
- 5.3 This Application for Registration is not transferable.
- 5.4 The language for submission of Application for Enlistment shall be English.
- 5.5 The person signing the application and submitting on behalf of the Applicant shall enclose power of Attorney duly authorized and notarized for the same. The power of Attorney shall be backed by copy of the Board Resolution of Company.
- 5.6 The information furnished with the Application for Registration must be sufficient for processing and assessment.
- 5.7 The enclosed schedules / Annexures shall be filled in completely and wherever not applicable it should be written as “Not Applicable” Applicants should furnish the required information and desist from writing **“shall be furnished later” or submitting the blank form.**
- 5.8 In case the Applicant intends to give additional information for which specified space in the given format is not sufficient, it can be furnished by additional sheets.
- 5.9 All the pages of the Application for Registration and Annexures should be signed and corrections and over writings should be countersigned by the authorized signatory.
- 5.10 Any information / data furnished by the applicant found to be incorrect or false or misleading at any point of time would render him liable to be debarred from the Enlistment / tendering / taking up of work in UPL.
- 5.11 UPL reserves the right to cross check and confirm the information details furnished by the Applicant.
- 5.12 No Joint Venture or Consortium of firms shall be allowed to apply for the Enlistment. While filling the Application for Enlistment, the supporting documents should also be enclosed along with it and the Applicant has to clearly confirm that he is fully meeting all the parameters of Eligibility Criteria.
- 5.13 “Bottom Note” on each page of the Formats enclosed in the Enlistment Documents should not be removed by the Applicants.
- 5.14 The Applicant should own sufficient construction / maintenance equipment for the proper and timely execution of the work the Applicant should submit details of the same in the enclosed formats.
- 5.15 The Applicant should have sufficient number of Technical and skilled manpower on its rolls for the proper execution of the Contract. The Applicant should submit details of the same in the enclosed formats.
- 5.16 Subsequent to Registration the Registered agencies will be invited to submit the bids in respect of specific enquiry of UPL / ----- for various works. However, at the time of submission of bid in response to project specific enquiry for above works, the agency may be assessed for the Capacity and Capability as per of Eligibility Criteria (Annexure-I).

5.17 The Applicant shall strictly adhere to the Fraud Prevention Policy of UPL and shall immediately apprise the RM/UPL about any fraud or suspected fraud as soon as it comes to their notice.

6.0 SCHEDULE

A summary of the proposed schedule for Application for Registration is shown below. UPL reserves the right to amend the enlistment process and amend the schedule at any stage.

EVENT	DATE
Sale of Application for Registration Begins	07.11.2014
Last date for sale of Application for Registration	06.12.2014
Last date for receipt of completed Application for Registration	20.12.2014 (upto 1100 Hrs. IST)

7.0 EVALUATION CRITERIA FOR REGISTRATION

- 7.1 For the purpose of Registration, Applicants shall be evaluated on the basis of stipulated Eligibility Criteria along with supporting Documents / Certificates. The details of construction / maintenance equipment owned technical & skilled manpower employed, record of poor performance such as abandoning work, delay in completion of works and handing over of structures / fronts or financial failures / weaknesses, safety aspects including statutory compliances shall also be considered while assessing the Capacity and Capability of the Applicant.
- 7.2 Even though an applicant may satisfy the above requirements he would be liable to disqualification if he has made misleading or false representation or deliberately suppress the information in the forms, statements and enclosures required in the Application for Enlistment.

8.0 CANCELLATION OF ENLISTED AGENCIES

- 8.1 The Enlistment of agencies shall be cancelled by UPL in case of their poor performance, abandoning of allotted work, delay in completion of work and handing over of fronts to other agencies bankruptcy and activities detrimental to the interest of UPL. The decision of UPL in this regard shall be final and binding on the Contractor.
- 8.2 In case of change of name of the Registered Applicant without change of constitution/partners, the same shall be intimated along with proof of such change to UPL immediately but in no case later than thirty (30) days from the date of such change occurs failing which the Registration of Contractor / Vendor by that name shall be cancelled.

9.0 PERIOD OF REGISTRATION

This Registration shall be valid for a period of two (2) years from the date of Enlistment.

10.0 RIGHT TO ACCEPT OR REJECT APPLICATION

Notwithstanding anything contained in this Application for Registration, UPL reserves the right to accept or reject any Application and annul the process and reject all Applications at any time without any liability or any obligation for such acceptance, rejection or annulment without assigning any reason.

11.0 SIGNATURE AND SUBMISSION

- 11.1 The Application must be submitted duly signed by the Applicant as per the format provided along with this document. Further, Applicants are required to sign and stamp each page of this Application Document and return the same along with their Application as confirmation of acceptance of terms & conditions of this Application Document.
- 11.2 The Application along with all the documentary evidence and with Schedule-A, Schedule-B and its Annexure – I, II, III, IV, V, VI VII & VIII and completely filled and signed must be submitted in **four (4) copies (1 Original + 3 copies)** in a sealed envelope on or before the prescribed date and time at the address given under :

Resident Manager
NTPC Township Jamthal, P.O. Jamthal
Distt. Bilaspur, Himachal Pradesh-174036
Tele Fax – 01978-283194

All envelopes shall be titled ‘APPLICATION FOR REGISTRATION OF CONTRACTORS / VENDOR FOR UPL’ and clearly marked the name and address of the Applicant.

- 11.3 Applicant may note that mere submission of filled in Application for Registration and / or submission of additional information do not automatically entitle him to claim for enlistment. UPL at its sole discretion may invite or modify or annul (scrap) the process without assigning reason whatsoever.

UTILITY POWERTECH LIMITED

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APPLICATION FOR REGISTRATION OF CONTRACTOR

- Name of the Organization / Contractor :
- Name of the Key Person & Designation :
- Nature of Business :
- Full Address & mobile/ Telephone / Fax No. :
- Details of registration with other organizations :
- Constitution of Firm : Limited / Pvt. Limited / Partnership / Proprietary
Name(s) of Banker :
- Category of Registration Please Indicate by marking (✓) against the categories/ Sub Categories of Jobs for Registration as detailed in schedule-B
- Financial value of the packages which the Firm can execute (In Rupees) Less than Five Lakh
 Less than Ten Lakh
 Less than Thirty Lakh
 Less than Sixty Lakh
 Less than Hundred Lakh
 One Hundred Lakh to Three Hundred Lakh
 Three Hundred Lakh to Five Hundred Lakh
 Above Five Hundred Lakh
- Eligibility Criteria / Screening of application Annexure-I
- Experience of the Firm : Please furnish the details of the Turn over and works executed as per Annexure-II & III
- Details of Tools & Plants available with the Firm : Please furnish details of the Tools & Plants, equipment and machinery Of available with the Firm as per Annexure-IV.
- Summary of General Particulars Annexure-V
- Performance Details Annexure-VI
- Details of the personnel working in the Firm The details of the technical and key personnel working in the Firm as per Annexure-VII.
- Copies of Documents to be enclosed with application Annexure-VIII

DECLARATION:

I/We _____ on _____ behalf of M/s _____

address _____ hereby declare that the information furnished above are correct to the best of my / our knowledge and belief. In case any information furnished above is found to be incorrect, I/We shall be liable for any action taken by the Company including cancellation of Registration. I/We undertake to comply with statutory requirements in respect of Labour Laws, Payment of minimum wages, Provident Fund, ESI, Labour License, Electrical License and other related Laws as well as Guidelines from the Company for compliance of the related laws from time to time.

I/We further undertake to intimate the company for any change in the above information.

Signature of Authorised Signatory

Name of the person signing the Declaration

Designation _____

UTILITY POWERTECH LIMITED

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List of various Categories of jobs

Category-A: Civil Construction / Maintenance Group:

Sub Category-1

- (MC-1) Civil Maintenance works in Plant & Township
- (MC-2) Painting works in Plant and Township Buildings
- (MC-3) Painting of Steel Structures in Plant & township
- (MC-4) Raising of Ash Dyke works in Power Plants
- (MC-5) Maintenance of road, culverts and drains
- (MC-6) Maintenance of water supply system
- (MC-7) Cleaning of water pipe lines.
- (MC-8) Fly Ash Bricks Manufacturing
- (MC-9) Sanitary and plumbing contracts.
- (MC-10) Waterproofing works.

Sub Category-2

- (MC-11) Construction of civil works like building and high rise building.
- (MC-12) Construction of road including bitumen carpeting and Construction of bridges & culverts.
- (MC-13) Heavy earth works, area grading and embankments.
- (MC-14) Construction of heavy Foundation.
- (MC-15) Fabrication works at heights.
- (MC-16) Heavy duty equipment suppliers for constructions

Sub Category-3

- (MC-17) Consultants for civil construction design.
- (MC-18) Surveyors
- (MC-19) Soil testing contractors and consultants.
- (MC-20) Acoustic and interior designers.

Category- (B): Mechanical:

Sub Category-1

(MM-1) Operation / Mechanical Maintenance of Power Plants (Thermal, Gas and Hydro)

(MM-2) Operation / Maintenance of Air Conditioning System / Cooling Appliances / Ventilation System / Water Cooler etc.

(MM-3) Overhauling / Maintenance of Boilers & Waste heat recovering Boiler and Auxiliaries

(MM-4) Overhauling / Maintenance of Turbines & Auxiliaries

(MM-5) Insulation of Boiler Turbine & Auxiliaries

(MM-6) Maintenance of Cooling Tower, Water Treatment Plant

Sub Category-2

(MM-7) Overhauling / Maintenance of Coal Mills / Coal Handling Plants

(MM-8) Overhauling / Maintenance of Ash Handling Plants

(MM-9) Track maintenance, S&T services for Railways

Sub Category-3

(MM-10) Operation & Maintenance of Small Mini Micro Hydel / Wind Plant.

Category (C) Electrical & Control & Instrumentation:

Sub Category-1

(ME-1) Operation / Maintenance of (220 KV/400 KV) Switch-yards and associated equipments.

(ME-2) Operation / Maintenance of 132 KV Switch-yards and associated equipments.

(ME-3) Erection, Testing, Commissioning and Maintenance of EHV (132 KV & above) grade Transformers & Electrical equipments.

(ME-4) Overhauling / Maintenance of Generator & Auxiliaries

Sub Category-2

(ME-5) Overhauling / Maintenance of HT (11/6.6 KV) Switch gears and Motors.

(ME-6) Overhauling / Maintenance of LT MCCs, Switch gears and Motors.

(ME-7) Erection, Testing, Commissioning and Maintenance of EHV (11/6.6 KV / 415 V) Transformers and associated equipments.

(ME-8) Maintenance of overhead lines / conductors

(ME-9) Maintenance of Electrical distribution network

(ME-10) Jointing & Connecting of HT / LT Cables

(ME-11) Maintenance of Power Plant / Industrial Lighting system

(ME-12) Maintenance of Township Lighting system

(ME-13) Erection, Testing, Commissioning of Distribution Substation equipments

(ME-14) Maintenance of Electric / Pneumatic Actuators

(ME-15) LT /HT Motor Re-Winding

(ME-16) Operation and Maintenance of Telephone Lines / Cables

Sub Category-3

(ME-17) Operation / Maintenance of Control & Instrumentation

Category (D) Residual Life Assessment studies:

(RL-1) Residual Life Assessment Study for Boiler, Turbine, Generator & their Auxiliaries & Balance of Plant.

(RL-2) Vibration Analysis & Dynamic Balancing

(RL-3) Stress Analysis

(RL-4) Non-Destructive Testing

Category (E) Miscellaneous Works:

Sub Category-1

(MW-1) Lake Park Management

(MW-2) Horticulture Works

Sub Category-2

(MW-3) House Keeping of Plant, Township, Commercial Complexes etc.

(MW-4) Special Equipment Cleaning

(MW-5) Up-keepment of the plant area

Sub Category-3

(MW-6) Pesticide works

Sub Category-4

(MW-7) Stone Picking & Extraneous materials from conveyor in CHP

Sub Category-5

(MW-8) Fire Protection & Safety works

Sub Category-6

(MW-9) Operation & Maintenance of Solar Water Heating System

Sub Category-7

(MW-10) Operation & Maintenance of Swimming Pool

Category (F) Manpower Supply Group:

(MS-1) Deployment of Unskilled / Semi Skilled / Skilled manpower.

(MS-2) Deployment of Engineers / Supervisors / Data Entry Operators

(MS-3) Deployment of Ex- Railway Employees (Loco Drivers, Station Master etc.).

(MS-4) Deployment of Ex-BHEL Employees / power plant Engineers

(MS-5) Deployment of Crane operator / Vehicle Drivers / Heavy Duty Equipments Operator

(MS-6) Deployment of Manpower for Miscellaneous work not covered above

(MS-7) Deployment of manpower for Machine Shop & Workshop

(MS-8) Maintenance of Heavy Duty Equipments Like Trucks, Cranes, dozer, Hydra, Pay Loader & Fork Lifts etc.

(MW-9) Unloading of coal from Railway wagons.

Category (G) Hospital Services:

(HS-1) Deployment of Doctors / Nurses / Paramedical staff.

Note: Please indicate by marking tick (√) against the categories / sub-Categories of Jobs under the column “Categories of Registration” in schedule-B

Signature of contractor with seal

ELIGIBILITY CRITERIA FOR REGISTRATION OF CONTRACTOR / VENDOR

Preliminary screening of application would be undertaken by UPL with reference to the information provided in the prescribed formats.

1. Technical capability
2. Financial capability
3. Number / volume of orders executed in other organisations.

For registration of a vendor following QR criteria shall be applicable:

- a.) The average annual financial turnover of the vendor during the last three years ending 31st March of the previous financial year should be 30% of order value for which registration is sought (Refer Annexure-III).
- b.) Vendor should have successfully completed / executed similar work(s) during the last seven years ending last day of month previous to the one in which applications were invited, i.e., by (date / month / year) either of the following:
 - i) In case of single contract of similar work completed / executed value not less than 80% of Estimated Cost.
OR
 - ii) In case of two contracts of similar works, completed / executed value not less than 50% of Estimated Cost each.
OR
 - iii) In case of three contracts of similar works, completed/ executed value not less than 40% of Estimated Cost each.
- c.) Vendor should have independent valid PF Code Number & ESI registration No (wherever applicable).
- d.) Vendor should have Permanent Account Number (PAN).
- e.) Bidder should have Service Tax Registration in the State where work is to be executed.

Vendors will be registered for a specified category and for specified contract value, e.g., Civil / Electrical / Mechanical / Housekeeping / Manpower supply / Horticulture /Hospital services and Miscellaneous services etc., and accordingly similar work would mean the work pertaining to various category / sub-category (refer schedule-B) for which registration is being sought.

Note.:

1. Vendors / Contractors may please refer / fillup Annexure-III regarding details of Work Experience / Qualification Date.
2. Any information / data furnished by the applicant found to be incorrect or false or misleading at any point of time would render him liable to be debarred from the enlistment / Tendering / taking up of work in UPL.



Utility Powertech Ltd.

'UPL House' W-24, Sector-11, Noida-201301, U.P.,
Ph. 0120-4512300, Fax. No. 0120-2531097

e-mail: uplpowertech@uplmail.com, Website: www.utilitypowertech.org

Date

TURNOVER DETAILS

Applicant's Name & Address:

We confirm that our average annual turnover in the preceding three (03) financial Years as on the last date notified for receipt of application for enlistment it as given below. In support of above, we are enclosing audited financial statements.

Financial Year	Amount in ` (Lacs)
1. 2011-2012	
2. 2012-2013	
3. 2013-2014	
4. Average Annual Turnover for the preceding three (3) Financial years as on last date notified for receipt of application.	
5. We have enclosed Audited financial statements for the last 3 financial years.	Yes*/No*

Signature of Contractor /Company
with Company Seal

Note.:

Any information / data furnished by the applicant found to be incorrect or false or misleading at any point of time would render him liable to be debarred from the Enlistment / Tendering / Taking up of work in UPL.

Details of Work Experience / Qualification Data

Name of Company/Contractor.....

Category as per UPL Classification.....

Sub-Category as per Classification.....

Sl. No.	Name of work & Description *	Contract Prices		Date of Workstart Sch/Actual	Date of work Completion		Order Value up to ` 5 Lac	Order Value ` 5 Lac to ` 10 Lac	Order Value ` 10 Lac to ` 30 Lac	Order Value ` 30 Lac to ` 60 Lac	Remarks
		As Per Award	Final Execution		As Per Schedule	Actual					
1.							Single Order Value at least ` 4 Lacs each	Single Order Value at least ` 8 Lacs each	Single Order Value at least ` 24 Lacs each	Single Order Value at least ` 48 Lacs each	
2.							Two Orders Value at least ` 2.5 Lacs each	Two Orders Value at least ` 5 Lacs each	Two Orders Value at least ` 15 Lacs each	Two Orders Value at least ` 30 Lacs each	
3.							Three Orders Value at least ` 2 Lacs each	Three Orders Value at least ` 4 Lacs each	Three Orders Value at least ` 12 Lacs each	Three Orders Value at least ` 24 Lacs each	

Signature of Contractor /Company
With Company Seal

Notes:

- * Details of Order Executed during last 7 years (to be reckoned from the date of form issue) may please be given.
Please Attach additional sheets if required.
Please Attach P.O. Copies
Please Attach completion certificates of client or final bill / running account bill copy of client
(Which ever is available)
Any other information

Details of Work Experience / Qualification Data

Name of Company/Contractor.....

Category as per UPL Classification.....

Sub-Category as per Classification.....

Sl. No.	Name of work & Description *	Contract Price		Date of Workstart Sch/Actual	Date of work Completion		Order Value ` 60 Lac to ` 100 Lac	Order Value ` 100 Lac to ` 150 Lac	Order Value ` 150 Lac to ` 300 Lac	Order Value ` 300 Lac to ` 500 Lac	Rem-arks
		As Per Award	Final Execution		As Per Schedule	Actual					
1.							Single Order Value at least ` 80 Lacs each	Single Order Value at least ` 120 Lacs each	Single Order Value at least ` 240 Lacs each	Single Order Value at least ` 400 Lacs each	
2.							Two Orders Value at least ` 50 Lacs each	Two Orders Value at least ` 75 Lacs each	Two Orders Value at least ` 150 Lacs each	Two Orders Value at least ` 250 Lacs each	
3.							Three Orders Value at least ` 40 Lacs each	Three Orders Value at least ` 60 Lacs each	Three Orders Value at least ` 120 Lacs each	Three Orders Value at least ` 200 Lacs each	

**Signature of Contractor /Company
With Company Seal**

Notes:

* Details of Order Executed during last 7 years (to be reckoned from the date of form issue) may please be given.

Please Attach additional sheets if required.

Please Attach P.O. Copies

Please Attach completion certificates of client or final bill / running account bill copy of client
(Which ever is available)

Any other information

Any information / data furnished by the applicant found to be incorrect or false or misleading at any point of time would render him liable to be debarred from the Enlistment/Tendering/Taking up of work in UPL.



UTILITY POWERTECH LIMITED

Annexure-IV

Details of Tools & Plants

Name of contractor:

Sl. No.	Name of tools and Plant	Type	Makes	Purpose
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Signature of contractor with seal

Note:-

Any information / data furnished by the applicant found to be incorrect or false or misleading at any point of time would render him liable to be debarred from the enlistment / Tendering / taking up of work in UPL.



UTILITY POWERTECH LIMITED

Summary of General Particulars

Name of Contractor: _____

Sl.No.	Particulars	Details
1.	P.F. Code – Registration No. & Date	
2.	PAN No.	
3.	Income Tax Clearance Certificate – No. & Date of Validity	
4.	Sales Tax Certificate	
5.	WCT Registration certificate	
6.	VAT registration Certificate	
7.	Labor License	
8.	Electrical License	
9.	Service Tax Registration No	
10.	ESIS Registration Letter	

Note: Please attach a attested /notarized copy of above documents.

Signature of Contractor with Seal

Note:-

Any information / data furnished by the applicant found to be incorrect or false or misleading at any point of time would render him liable to be debarred from the enlistment / Tendering / taking up of work in UPL.

Performance Details

Applicant's Name & Address:

We hereby declare the following:

- A. Has the applicant ever been banned / debarred / suspended / put under Holiday List by any organization /Govt. depts. in last three (3) years
(Yes / No)
(If yes, give details of client, period of banning business & period till banned)
- B. Whether there are any instances of BG encashment by client in last three (3) years
(Yes / No)
(If yes, give details of the contract along with reason)
- C. Whether there are any instances of Risk & Cost procurement by client in last three (3) years against the works awarded on Applicant
(Yes / No)
(If yes, give details of the contract along with reason)

Date:
Place:

Signature.....
Name.....
Designation.....
Common Seal.....

Note:-

Any information / data furnished by the applicant found to be incorrect or false or misleading at any point of time would render him liable to be debarred from the enlistment / Tendering / taking up of work in UPL.



Utility Powertech Ltd.

‘UPL House’ W-24, Sector-11, Noida-201301, U.P.,
 Ph. 0120-4512300, Fax. No. 0120-2531097
 e-mail: uplpowertech@uplmail.com, Website: www.utilitypowertech.org

Applicant’s Name & Address

.....

Details of Technical & Key Personnel working in our organization as under.

1. Total Technical manpower on Rolls with us (With Qualification Details) are as under:

Technical Manpower	Numbers
Graduates in Engg.....	
Diploma in Engg.....	
Degree/Diploma in.....	
Industrial Safety.....	

2. Details of Experience of Technical Manpower on Rolls with us are as under:

S.No.	Description	Experience 0-5Years	Experience 5-10Years	Experience 10-15 Years	Experience 15 Years
1.					
2.					
3.					
4.					
5.					
6.					

**Signature Company
with Seal**

Note:-

Any information / data furnished by the applicant found to be incorrect or false or misleading at any point of time would render him liable to be debarred from the enlistment / Tendering / taking up of work in UPL.



Annexure-VIII

UTILITY POWERTECH LIMITED

REGISTRATION OF CONTRACTORS

MECHANICAL, ELECTRICAL & CIVIL WORKS Etc.

Copies of following documents to be enclosed with the Application form.

1. Article of Association / Memorandum of Association / Partnership Deed / Registration of the firm.
2. Electrical Contractor License / Civil Contractor License / Labour License or any other license as applicable.
3. Provident Fund Registration Letter.
4. Sales Tax Registration Certificate / VAT Registration Certificate.
5. Works Contract Tax Registration Certificate.
6. ESIS Registration Letter.
7. Permanent Account Number (Income Tax).
8. Income Tax Clearance Certificate valid for the previous three financial year.
9. Solvency Certificate from the main Bankers.
10. List of major Customers (with copies of Work Order of similar nature executed during last two years) along with Completion Certificate or a copy of final bill for ascertaining the executed value.
11. Balance Sheet and Profit & Loss A/c for the last three years i.e. 2011-12, 2012-13, 2013-2014 (1st April to 31st March).
12. Annexure -- to -- duly filled in with signatures and seal of the Company.
13. Registration with Boiler Inspector.
14. Service Tax registration.
15. The applicant would give declaration that they have not been suspended or banned by any UPL Site.

Please note that all the applicable documents must be submitted along with the application.

Company may reject Application/s received without assigning any reason thereof, if any of the copies of above documents are not attached.

For & on behalf of UPL

(P. P. Rai)
Resident Manger

Note:-

Any information / data furnished by the applicant found to be incorrect or false or misleading at any point of time would render him liable to be debarred from the enlistment / Tendering / taking up of work in UPL.

